

M4 Systems

Email Remittance (ER)

Brochure

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M4 Systems Email Remittance

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“Hi, please find attached your latest remittance”

“Superb remittance technology”

Email Remittance – a fast and efficient method for delivering and storing remittances from Dynamics GP

M4 Systems' Email Remittance is a powerful, yet very easy to use Dynamics GP plug-in tool designed to give accounting staff a fast and efficient method of delivering and storing remittance advices.

The key advantage of this product is that it overcomes Dynamics GP's major limitation of not having the facility to re-send or re-print a remittance.

For each type of payment, whether by cheque or EFT, a remittance advice (created in pdf format) can be sent electronically against a selected batch or as individual documents against a selected creditor. The software enables the user to enter To, CC and BCC recipients against each creditor, either manually or via bulk data import from Outlook or Excel. Imagine the paper saved when 100 creditors from a payment run is emailed their remittance the day of the payment run.

A remittance report is generated using SQL Reporting Services and is subsequently stored in the documentation area of Dynamics GP. This can be retrieved at any time for purposes of e-mailing or re-printing. The user has the option to e-mail, print and/or save the remittance advice.

Features

- ◆ Quick to implement and easy to use for everyday business transactions
- ◆ Works with Microsoft Dynamics GP SSRS to seamlessly integrate with existing report formats
- ◆ A new window of the creditor maintenance window is used to store the email addresses and a check box to enable email remittances for this creditor
- ◆ Customises your Subject Line to personalise Remittance e-mail message
- ◆ Reports function to reprint available by Creditor or Batch ID

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- ◆ Offers the ability to email (attaches as a PDF), print the remittance as part of the payment run or in any future time when you need to send another copy
- ◆ Allows documents to be easily resent at a moment's notice with no delays that are usually associated with the post

Who Benefits from Email Remittance?

- ◆ Accounts payable staff managing a large volume of suppliers and accounts payable invoices
- ◆ Finance managers who desire greater internal control and swifter handling of paper-based processes

How Do They Benefit?

A number of the following benefits amount to significant savings in both time and money. M4's Email Remittance:

- ◆ Your email system handles the delivery of documents, with more certainty and faster feedback of any undeliverable documents than normal posted mail
- ◆ Eliminates associated costs of producing hard copy documents while dramatically reducing the amount of administration time spent on these fundamental tasks
- ◆ Makes a quick, professional and low cost method for confirming when payments are made
- ◆ Improves regulatory compliance by creating an historical record of payment transactions
- ◆ Allows for instant retrieval of remittance advices, thus improving supplier query response times. Paper documents in contrast can be easily lost or misfiled
- ◆ Gives flexibility to choose from multiple remittance layouts and adapt to customer preferences. Logos and other graphics can be inserted on templates and notes or comments can be appended depending on individual circumstances

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Figure1 – Creditor Email Maintenance

Different ways of adding multiple addresses either from Outlook Contacts, imported from a file or a template or simply adding one by one.

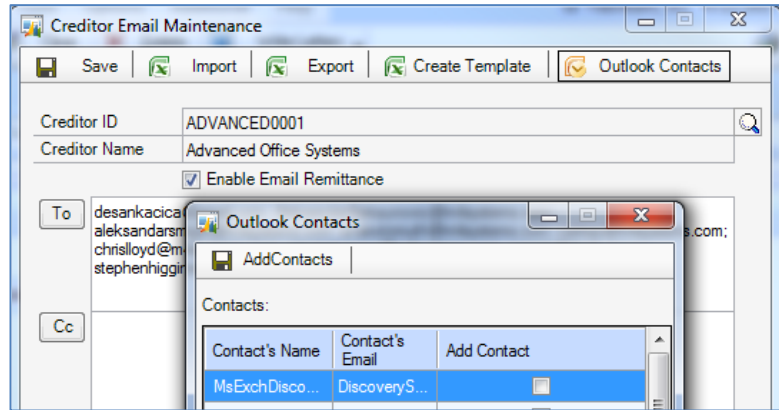
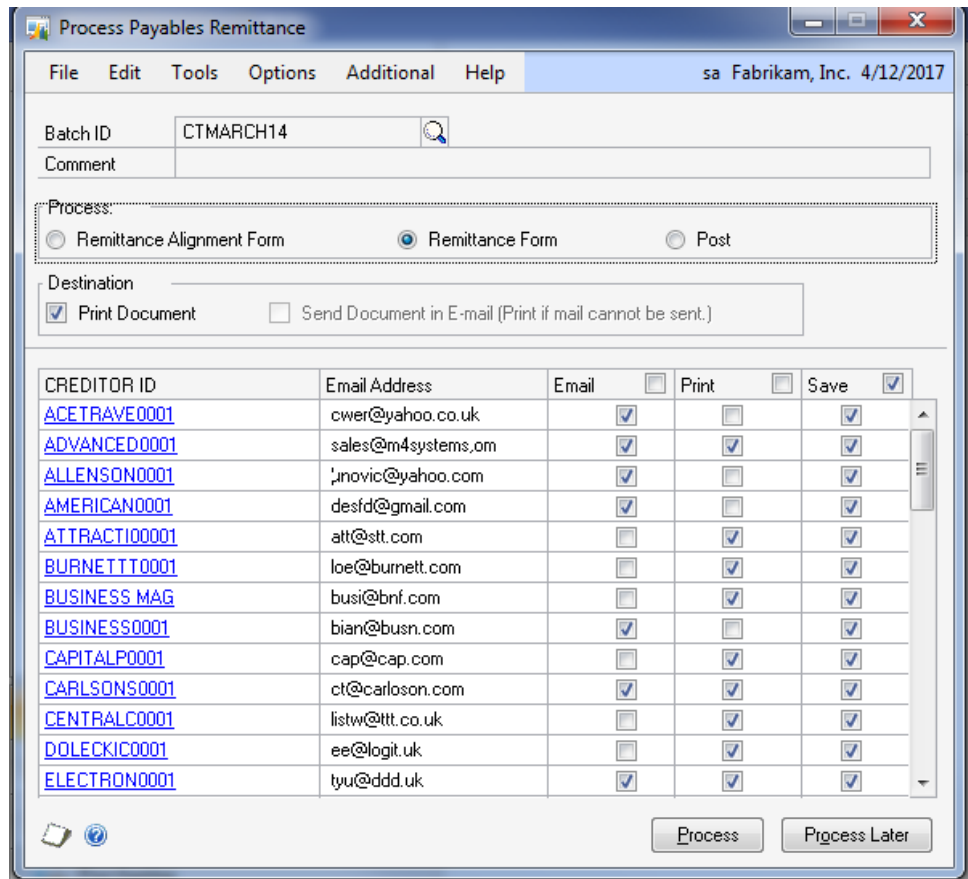


Figure2 – Process Payables Remittance

The batch is already defined and has a status of Remittance Processing.



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For the listed Creditor check Email and/or Printing and/or Saving the SSRS report as PDF.

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Figure 3 – Reprint Remittance

Once posted the remittances can be reprinted by selecting batch or creditor and also can be saved and/or resent.

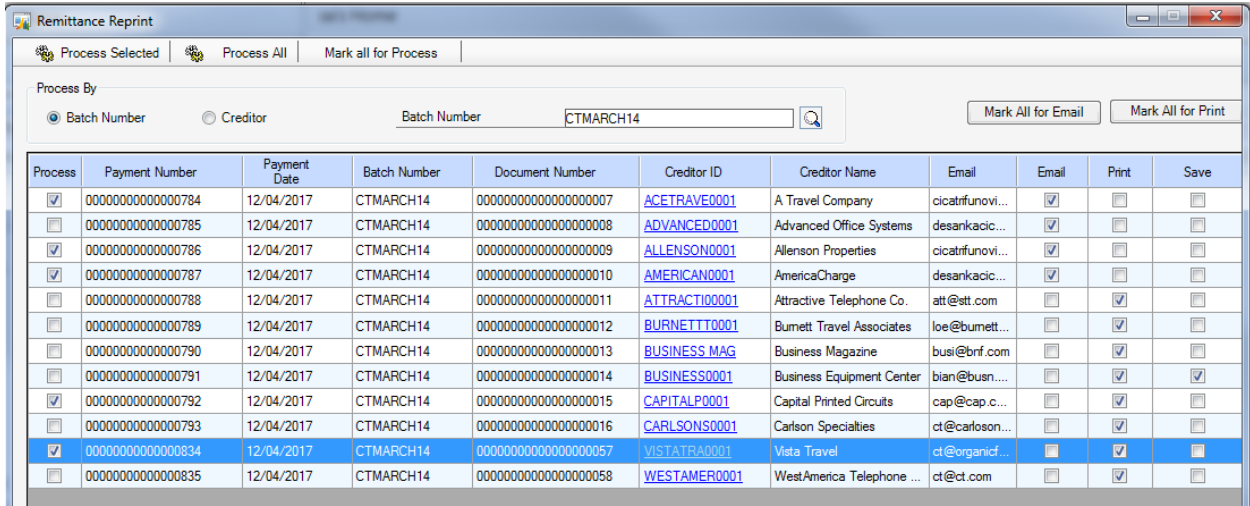




Figure 4 – Remittance Advice Report

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Built by **SQL Server Reporting Services (SSRS)** – depending on selected options, the report can be printed and/or sent or saved in a PDF file.



your trusted technology partner



REMITTANCE ADVICE

Page: 1

A Travel Company
 Greg Powell
 Box 342
 Sydney
 NSW
 2000
 Australia

Payment Number: 0000000000000513
Date: 12/04/2017
Account: ACETRAVE0001

Our Reference	Your Reference	Date	Type	Document Amount	Applied Amount
0000000000000501	501	12/04/2017	Invoice	10.00	10.00
0000000000000502	502	12/04/2017	Invoice	5.00	5.00
0000000000000503	503	12/04/2017	Invoice	4.00	4.00
0000000000000504	504	12/04/2017	Invoice	30.00	30.00
0000000000000505	505	12/04/2017	Invoice	4.00	4.00
0000000000000506	506	12/04/2017	Invoice	5.55	5.55
0000000000000507	507	12/04/2017	Invoice	5.07	5.07
0000000000000508	508	12/04/2017	Invoice	20.00	20.00
0000000000000509	509	12/04/2017	Invoice	5.00	5.00
0000000000000510	510	12/04/2017	Invoice	50.00	50.00
0000000000000511	511	12/04/2017	Invoice	5.00	5.00
0000000000000512	512	12/04/2017	Invoice	30.00	30.00
0000000000000513	513	12/04/2017	Invoice	30.00	30.00
0000000000000514	514	12/04/2017	Invoice	5.00	5.00
0000000000000515	515	12/04/2017	Invoice	4.44	4.44
0000000000000516	516	12/04/2017	Invoice	40.00	40.00
0000000000000517	517	12/04/2017	Invoice	5.17	5.17
0000000000000518	518	12/04/2017	Invoice	40.00	40.00
0000000000000519	519	12/04/2017	Invoice	59.19	59.19
0000000000000520	520	12/04/2017	Invoice	50.00	50.00
0000000000000521	521	12/04/2017	Invoice	5.55	5.55
0000000000000522	522	12/04/2017	Invoice	0.77	0.77
0000000000000523	523	12/04/2017	Invoice	9.99	9.99
0000000000000524	524	12/04/2017	Invoice	7.00	7.00
0000000000000525	525	12/04/2017	Invoice	6.66	6.66
0000000000000526	526	12/04/2017	Invoice	5.55	5.55
0000000000000527	527	12/04/2017	Invoice	6.00	6.00
0000000000000528	528	12/04/2017	Invoice	80.00	80.00
0000000000000529	529	12/04/2017	Invoice	6.00	6.00
0000000000000530	530	12/04/2017	Invoice	0.77	0.77
Total Amount Paid:					535.71

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